

# Extension of Committee Chairs

Tuesday, 28 November 2023  
Council

Strategic Alignment - Enabling Priorities

**Program Contact:**  
Alana Martin, Manager  
Governance

Public

**Approving Officer:**  
Michael Sedgman - Chief  
Operating Officer

## EXECUTIVE SUMMARY

Under Item 4.1 of the Special Council Meeting 17 January 2023, Council adopted a Committee structure of four functional Committees and appointed a Chair and Deputy Chair to each Committee for a period of one year, in accordance with section 41 of the *Local Government Act 1999 (SA)* (*Local Government Act*).

To allow review and adoption of the 2024 Committee structure, it is recommended that the period of appointment for the Chair and Deputy Chair of each Committee is extended until 31 March 2024. To ensure continuity of Council Business during the review period, it is recommended that the Committee structure adopted by Council on 17 January 2023 is extended until 31 March 2024.

---

## RECOMMENDATION

### THAT COUNCIL

1. Approves the extension of the appointment of Councillor Janet Giles as Chair and Councillor Henry Davis as Deputy Chair of the City Community Services and Culture Committee until 31 March 2024 or until the Governance Committee Structure for 2024 has been determined.
2. Approves the extension of the appointment of Councillor Carmel Noon as Chair and Deputy Lord Mayor (Councillor Phillip Martin) as Deputy Chair of the City Planning, Development and Business Affairs Committee until 31 March 2024 or until the Governance Committee Structure for 2024 has been determined.
3. Approves the extension of the appointment of Councillor Mark Siebentritt as Chair and Councillor Jing Li as Deputy Chair of the City Finance and Governance Committee until 31 March 2024 or until the Governance Committee Structure for 2024 has been determined.
4. Approves the extension of the appointment of Councillor Mary Couros as Chair and Councillor David Elliott as Deputy Chair of the Infrastructure and Public Works Committee until 31 March 2024 or until the Governance Committee Structure for 2024 has been determined.
5. Approves the continuation of the Committee structure until 31 March 2024 or until the Governance Committee Structure for 2024 has been determined, for the following Committees:
  - 5.1. City Community Services and Culture Committee, 5:30pm Tuesday 6 February 2024.
  - 5.2. City Planning, Development and Business Affairs Committee, 7:00pm Tuesday 6 February 2024.
  - 5.3. City Finance and Governance Committee, 5:30pm Tuesday 20 February 2024.
  - 5.4. Infrastructure and Public Works Committee, 7:00pm Tuesday 20 February 2024.
  - 5.5. City Community Services and Culture Committee, 5:30pm Tuesday 5 March 2024.
  - 5.6. City Planning, Development and Business Affairs Committee, 7:00pm Tuesday 5 March 2024.
  - 5.7. City Finance and Governance Committee, 5:30pm Tuesday 19 March 2024.

5.8. Infrastructure and Public Works Committee, 7:00pm Tuesday 19 March 2024.

## IMPLICATIONS AND FINANCIALS

City of Adelaide 2020-2024 Strategic Plan	<b>Strategic Alignment – Enabling Priorities</b> Consideration of Council's Governance structure assists Council to continually improve our governance and maximise community benefit.
Policy	Code of Practice for Meeting Procedures
Consultation	Not as a result of this report.
Resource	Not as a result of this report.
Risk / Legal / Legislative	<p>Council and its Committees will conduct business in accordance with the relevant provisions of the <i>Local Government (Procedures at Meetings) Regulations 2013 (SA)</i> and the Code of Practice for Meeting Procedures and relevant policies.</p> <p>Pursuant to section 75 of the <i>Local Government Act 1999 (SA)</i>, Council Members nominated for a presiding member role where there is remuneration applicable must declare a material conflict of interest considering the allowance set by the Remuneration Tribunal and payable to the presiding member.</p> <p>No material conflict of interest applies to the deputy presiding member by reason only of being nominated as the deputy presiding member, as the Remuneration Tribunal did not provide for an allowance for this role.</p>
Opportunities	Not as a result of this report.
22/23 Budget Allocation	Not as a result of this report.
Proposed 23/24 Budget Allocation	<p>The annual allowance for a Council Member appointed as a Presiding Member of a Standing Committee is \$37,981.25.</p> <p>There is no extra allowance for the Lord Mayor or Deputy Lord Mayor for a Presiding Member role.</p>
Life of Project, Service, Initiative or (Expectancy of) Asset	Not as a result of this report.
22/23 Budget Reconsideration (if applicable)	Not as a result of this report.
Ongoing Costs (eg maintenance cost)	Not as a result of this report.
Other Funding Sources	Not as a result of this report.

## DISCUSSION

1. Committees may be established by Council pursuant to Section 41 of the *Local Government Act* to:
  - (a) *to assist the council in the performance of its functions.*

*Examples—*

    - 1 *To carry out a project on behalf of the council.*
    - 2 *To manage or administer property, facilities, or activities on behalf of the council.*
    - 3 *To oversee works on behalf of the council.*
  - (b) *to inquire into and report to the council on matters within the ambit of the council's responsibilities.*
  - (c) *to provide advice to the council.*
  - (d) *to exercise, perform or discharge delegated powers, functions, or duties.*
2. As part of the 2023 governance structure process, Council Members participated in two workshops to discuss and seek feedback on potential governance structures.
3. In accordance with Section 41 of the *Local Government Act*, Council established four functional Committees at the Special Council Meeting on 17 January 2023 under item 4.1. The structure adopted is as follows:
  - 3.1. City Finance and Governance Committee, the first Tuesday of the month (except January and December) at 5.30pm.
  - 3.2. City Planning, Development and Business Affairs Committee, the first Tuesday of the month (except January and December) not later than 7.00pm.
  - 3.3. City Community Services and Culture Committee, the third Tuesday of the month (except January and December) at 5.30pm.
  - 3.4. Infrastructure and Public Works Committee, the third Tuesday of the month (except January and December) not later than 7.00pm.
4. Council subsequently appointed to each Committee a Chair and Deputy Chair for a period of 1 year, until 17 January 2024. The appointments are as follows:
  - 4.1. Councillor Janet Giles as Chair and Councillor Henry Davis as Deputy Chair of the City Community Services and Culture Committee.
  - 4.2. Councillor Carmel Noon as Chair and Deputy Lord Mayor (Councillor Phillip Martin) as Deputy Chair of the City Planning, Development and Business Affairs Committee.
  - 4.3. Councillor Mark Siebentritt as Chair and Councillor Jing Li as Deputy Chair of the City Finance and Governance Committee.
  - 4.4. Councillor Mary Couros as Chair and Councillor David Elliott as Deputy Chair of the Infrastructure and Public Works Committee.
5. At the Council meeting on 24 October 2023, it was resolved in part that:
  1. *Notes that a review of the current Committee Structure will take place after the finalisation of the Strategic Plan 2024-2028, noting that no changes to the current Committee Structure can take place before 31 January 2024.*
6. The continuation of the current Committee structure until 31 March 2024, including the extension of the appointments of the Chairs and Deputy Chairs, will allow for a review to be undertaken whilst ensuring the continuity of Council Business.
7. The Agenda and confirmed Minutes for the Special Council Meeting 17 January 2023 are available to view on the City of Adelaide public website [here](#).

---

## ATTACHMENTS

Nil